

Nanny Application

Date: _____

DATE AVAILABLE FOR WORK	POSITION (S) PREFERRED
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(PLEASE PRINT IN INK)

Applicants are not required to give any information prohibited by law

PERSONAL

FIRST NAME	MIDDLE NAME	LAST NAME	SOCIAL SECURITY NUMBER / /
PREVIOUS LAST NAME (S)			BUSINESS PHONE (include area code)
CURRENT ADDRESS STREET _____ CITY, ST., ZIP _____ PHONE NO. WITH AREA CODE _____ HOW LONG HAVE YOU LIVED THERE? _____		PERMANENT ADDRESS (IF DIFFERENT FROM CURRENT ADDRESS) STREET _____ CITY, ST., ZIP _____ PHONE NO. WITH AREA CODE _____ HOW LONG DID YOU LIVE THERE? _____	
LAST PREVIOUS ADDRESS (STREET, CITY, ST., ZIP)			HOW LONG?
LAST PREVIOUS ADDRESS (STREET, CITY, ST., ZIP)			HOW LONG?

Are you eighteen years of age or older? ___ Yes ___ No

If hired, can you furnish proof of age? ___ Yes ___ No

Are you twenty-one years of age or older? ___ Yes ___ No

Are you legally permitted to work in the U.S. on a full time job without restrictions? ___ Yes ___ No

Have you been convicted of any offense in a Civil, Criminal or Military Court? ___ Yes ___ No

Conviction is not an automatic disbarment to employment.

DATE	PLACE	CHARGE	DISPOSITION

Have you ever applied for a nanny position before? ___ Yes ___ No

If "Yes" when _____ where _____

How did you find out about this position? _____

U. S. MILITARY

BRANCH	DATE (S)	HIGHEST RANK	EDUCATION/WORK/DUTY ASSIGNMENTS

EDUCATION / OTHER SKILLS

	Name of School	# Credit Years	Degree Type	Degree (Y/N)	Major or Course of Study	Date	# Years Attended
	Location (City/State)						
High School							
College		1 2 3 4					
Graduate / Other		1 2 3 4					
Business School		1 2 3 4					
Trade / Tech. School		1 2 3 4					
GED Equivalency:			Certification: ____ Yes ____ No			Year Received:	

Language (s):	English	Speak	Write	Read
Other:	_____	_____	_____	_____
Other:	_____	_____	_____	_____

Note: For the following, exclude any information, which might indicate age, sex, sexual orientation, race, creed, marital status, color, national origin, disability/religion, citizenship status or veteran status.

Extracurricular Activities _____

Offices Held, Honors and Awards Received _____

Graduate Studies or Subsequent Courses _____

Hobbies, Recreation or Other Activities _____

WORK EXPERIENCE (Give Present / Last Position First)

NAME OF PRESENT OR LAST EMPLOYER		PHONE	START DATE	END DATE
ADDRESS			START SALARY	PER
LAST POSITION HELD	IMMEDIATE SUPERVISOR		END SALARY	PER
DUTIES			AMOUNT OF BONUS/COMMISSION	
WHY DID YOU LEAVE			MAY WE CONTACT THIS EMPLOYER	
NAME OF PREVIOUS EMPLOYER		PHONE	START DATE	END DATE
ADDRESS			START SALARY	PER
LAST POSITION HELD	IMMEDIATE SUPERVISOR		END SALARY	PER
DUTIES			AMOUNT OF BONUS/COMMISSION	
WHY DID YOU LEAVE				
NAME OF PREVIOUS EMPLOYER		PHONE	START DATE	END DATE
ADDRESS			START SALARY	PER
LAST POSITION HELD	IMMEDIATE SUPERVISOR		END SALARY	PER
DUTIES			AMOUNT OF BONUS/COMMISSION	
WHY DID YOU LEAVE				
NAME OF PREVIOUS EMPLOYER		PHONE	START DATE	END DATE
ADDRESS			START SALARY	PER
LAST POSITION HELD	IMMEDIATE SUPERVISOR		END SALARY	PER
DUTIES			AMOUNT OF BONUS/COMMISSION	
WHY DID YOU LEAVE				
NAME OF PREVIOUS EMPLOYER		PHONE	START DATE	END DATE
ADDRESS			START SALARY	PER
LAST POSITION HELD	IMMEDIATE SUPERVISOR		END SALARY	PER
DUTIES			AMOUNT OF BONUS/COMMISSION	
WHY DID YOU LEAVE				

What did you like about your work? _____

What did you dislike about your work? _____

Have you ever been discharged or forced to resign any position? Yes No

If "Yes" explain _____

Have you ever received disciplinary action for violating an employer policy? Yes No

CHARACTER REFERENCES

NAME	OCCUPATION	ADDRESS AND TELEPHONE

DRIVING RECORD

WITHIN THE LAST 3 YEARS, INDICATE ANY CHARGES FOR MOVING TRAFFIC VIOLATIONS			
DATE	PLACE	CHARGE	DISPOSITION

Is your driver's license restricted? Yes No If "Yes", why? _____

Current valid driver's license number _____ State of issuance _____

If your responses to the following questions exceed the amount of space included, please attach answers on a separate sheet of paper. Also feel free to enclose a resume and elaborate on your experience working with children that would interest parents.

Why would you like a position as a nanny? _____

What strengths and weaknesses do you have working with children? _____

JOB APPLICANT'S AGREEMENT and CERTIFICATION

Please read carefully to ensure your understanding before signing.

I certify that the information given by me in this application is true and complete in all respects. I understand and agree that any misleading or incorrect statements or the incomplete filling out of this application shall be considered sufficient cause for denial of employment or immediate discharge. I authorize an investigation of all information in this application and the securing of additional information, if necessary. I understand that an investigative report may be made whereby information is obtained through personal interviews with third parties, such as family members, business associates, state or local government, motor vehicle agencies, referring agencies, financial resources, friends, neighbors or others with whom I am acquainted. I understand that this inquiry includes information as to my character, general reputation, personal characteristics, and mode of living, whichever may be applicable. I authorize past employers, all references, and any other persons to answer all questions asked related to my ability, character, reputation and previous employment record. In accordance with the law, I hereby release from all liability or responsibility all persons, companies, corporations, organizations or other entities furnishing such information. I understand any consideration for, or offer of, employment may be conditioned on potential employer obtaining the results of this investigative report.

I understand that the completion of this application does not assure me of a position and does not obligate any person, company, organization, corporation or other entity to me in any way. If an employment relationship is established, I understand that any offer of employment may be conditioned, upon completion of a successful pre-employment substance abuse testing, and verification of my employability under U.S. immigration laws.

APPLICANT'S SIGNATURE

DATE

PRINT NAME